



AGENDA

Stayton Budget Committee

Monday, May 2, 2022 at 6:00 p.m.

Stayton Community Center
400 W. Virginia Street
Stayton, Oregon 97383

HYBRID MEETING

The Stayton Budget Committee will be holding a hybrid work session meeting utilizing Zoom video conferencing software. The meeting will be in-person but can also be live streamed on the City of Stayton's YouTube account. Please use the following option to view the meeting:

- Budget Committee Live Stream – <https://youtu.be/ZeQMqi4S1o8>

The purpose of the meeting is to receive the budget message and proposed budget from the Budget Officer and hear questions and comments from members of the public.

Public comment and testimony can be done in-person, virtual, or written comment. If a community member has a barrier which prevents them from participating via one of the methods below, they should contact City staff at CityGovernment@staytonoregon.gov **no less than three hours prior to the meeting start time** to make arrangements to participate.

All parties interested in providing public comment or testifying as part of a public hearing shall participate using one of the following methods:

- **In-Person Comment**: Parties interested in providing in-person verbal public comment shall fill out a request a "Request for Recognition" form available at the meeting. Forms must be filled out and submitted to staff prior to the meeting start time.
- **Video or Audio Conference Call**: Parties interested in providing verbal comment for the public hearing shall contact City staff at CityGovernment@staytonoregon.gov **at least three hours prior to the meeting start time** with their request. Staff will collect their contact information and provide them with information on how to access the meeting to provide comment.
- **Written Comment**: Written comment submitted to CityGovernment@staytonoregon.gov **at least three hours prior to the meeting start time** will be provided to the public body in advance of the meeting and added to the public body's webpage where agenda packets are posted.

CALL TO ORDER

6:00 P.M.

- Councilor David Patty, Chair

ROLL CALL

ELECTION OF CHAIR AND VICE CHAIR

- Motion to appoint _____ as Chair of the Budget Committee.
- Motion to appoint _____ as Vice-Chair of the Budget Committee.

APPROVAL OF MINUTES FROM THE JULY 26, 2021 BUDGET COMMITTEE MEETING AND MARCH 14, 2022 BUDGET COMMITTEE WORK SESSION

Motion Options:

- Motion to approve the minutes from the July 26, 2021 and March 14, 2022 Budget Committee meetings, as presented (or as amended).

PUBLIC COMMENT

BUDGET MESSAGE

- Alissa Angelo, City Manager Pro-Tem and Susannah Sbragia, Finance Director

ADJOURN

Upcoming Fiscal Year 2022-23 Budget Committee Meetings

- May 9, 2022 Meeting: <https://youtu.be/nwUvw1YPp9Y>
- May 10, 2022 Meeting: <https://youtu.be/FRGj8F0qyho>
- May 11, 2022 Meeting: <https://youtu.be/o9h2pDIS2il>

**City of Stayton
City Council Meeting Action Minutes
July 26, 2021**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 6:00 P.M.

Time End: 6:54 P.M.

MEETING ATTENDANCE LOG

BUDGET COMMITTEE		STAYTON STAFF
Mayor Henry Porter	Luke Cranston	Alissa Angelo, Assistant City Manager
Councilor Paige Hook	Connie Dominguez	Keith Campbell, City Manager (excused)
Councilor Ben McDonald (excused)	Alan Kingsley (excused)	Dan Fleishman, Director of Planning & Development (excused)
Councilor Christopher Molin	Ralph Lewis	David Frisendahl, Police Chief
Councilor Jordan Ohrt (excused)	Julia McFerron	Lance Ludwick, Public Works Director
Councilor David Patty	Brent Walker	Janna Moser, Library Director
		Susannah Sbragia, Finance Director

AGENDA	ACTIONS
REGULAR MEETING	
APPROVAL OF MINUTES May 25, 2021 Budget Committee Meeting	Motion from Mr. Walker, seconded by Mr. Lewis, to approve the minutes from the May 25, 2021 Budget Committee meeting as presented. Motion passed 9:0.
REVISED BUDGET REVIEW a. Susannah Sbragia, Finance Director	Ms. Sbragia reviewed the revised budget and answered questions of the Committee as they arose.
CONCLUDE AND VOTE	<p>Motion from Councilor Hook, seconded by Councilor Molin, to approve the revised 2021-22 Fiscal Year Budget in the amount of \$27,051,400 as presented. Motion passed 9:0.</p> <p>Motion from Councilor Hook, seconded by Mr. Walker, to approve levying the City's local option tax rate of \$0.50 per \$1,000 of taxable assessed value for Recreation (Parks and Pool). Motion passed 9:0.</p> <p>Motion from Councilor Hook, seconded by Mr. Lewis, to approve levying the City's local option tax rate of \$0.40 per \$1,000 of taxable assessed value for the Stayton Public Library. Motion passed 9:0.</p>

**City of Stayton
Budget Committee Work Session Minutes
March 14, 2022**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 6:00 P.M.

Time End: 6:36 P.M.

COUNCIL MEETING ATTENDANCE LOG

BUDGET COMMITTEE		STAYTON STAFF
Mayor Henry Porter (excused)	Luke Cranston	Alissa Angelo, City Manager Pro Tem
Councilor Paige Hook (joined @6:04pm)		Dan Fleishman, Director of Planning & Development (via Zoom)
Councilor Ben McDonald	Ralph Lewis	David Frisendahl, Police Chief (excused)
Councilor Jordan Ohrt	Brent Walker (excused)	Lance Ludwick, Public Works Director (excused)
Councilor David Patty (excused)	Julia McFerron	Janna Moser, Library Director (via Zoom)
Councilor Brian Quigley		Susannah Sbragia, Finance Director

AGENDA	ACTIONS
VIRTUAL MEETING	
FISCAL YEAR 2021-22 BUDGET REVIEW	<p>Ms. Sbragia reviewed the proposed budget changes with the Budget Committee for the remaining 2021-2022 budget.</p> <p>Committee discussion and questions regarding proposed changes; electric vehicles for the Police Department; utility billing rate study; and City employee salary market review. Ms. Sbragia and Ms. Angelo responded.</p>
NEXT MEETING	
<ul style="list-style-type: none"> • Monday, May 2 at 6:00 p.m. • Monday, May 9 at 6:00 p.m. • Tuesday, May 10 at 6:00 p.m. • Wednesday, May 11 at 6:00 p.m. (if needed) 	